

2021 CONVENTION CALL

48th Dominion Convention

Virtual Edition

13 – 15 August 2021



48th DOMINION CONVENTION

Virtual Edition

2021

UNITY • UNITÉ

*Unity is our Strength... Together, Serving
Canada's Veterans and Communities*

Legion 

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2021 CONVENTION CALL

1. GENERAL

Commands, branches and sections of The Royal Canadian Legion are invited to assemble their delegates virtually for the 48th Dominion Convention.

This Convention Call is issued under the direction of the Dominion Executive Council in accordance with Section 901 of The General By-Laws.

2. PROGRAM

A detailed program is enclosed; however, the following is provided as a summary of activities:

Registration	Commences upon receipt of this Convention Call through your Provincial Command. Once registered you will be provided with an email with further registration instructions.
Delegate Familiarization Training	Friday, 13 August 2021 on-line
Workshops	Four sessions are scheduled for Friday, 13 August 2021 on-line
Opening	Saturday, 14 August 2021 on-line
Business Sessions	Commence following the Opening on Saturday, 14 August 2021, on-line and conclude Sunday, 15 August 2021
Installation and Closing Ceremonies	Sunday afternoon, 15 August 2021, following the close of business

3. DELEGATES

- a. **Branches:** To determine your branch representation:
- every branch is entitled to send one accredited delegate for every 100 voting members or fraction thereof, which includes ordinary, associate, life, and affiliate-members (Subsection 903.a).
 - branch representation is based on the number of paid-up voting members at the end of the preceding calendar year (Subsection 903.b). However,

every delegate to a Dominion Convention must be paid up to the end of the current year (Section 905). Delegates, therefore, must be members in good standing and paid up to 31 December 2021.

- branches formed on or after 1 January 2021 are entitled to send one delegate to the convention; the delegate must have their dues paid up to 31 December 2021 (Subsection 903.c).

It is vital to the successful organization of the convention that branches pay particular attention to the above constitutional requirements.

- b. **Dominion Executive Council:** Voting members of the Dominion Executive Council who are not accredited branch delegates shall be accredited delegates to the convention (Subsection 907.a); however, they may only carry proxies if they are an accredited branch delegate as defined in Section 911 of The General By-Laws.
- c. **Past Dominion Presidents:** All Past Dominion Presidents who are not accredited branch delegates shall be accredited delegates to Convention (Subsection 907.b); however, they may only carry proxies if they are an accredited branch delegate as defined in Section 911 of The General By-Laws.

4. DELEGATE ACCREDITATION: CREDENTIAL CERTIFICATE

To become an accredited delegate, branches are to complete the Credential Certificate located at <https://www.legion.ca/2021convention> and forward to your Provincial Command office.

It is important that the Credential Certificate be completed properly. The Convention Credentials Committee must ensure that individuals registering as delegates are properly accredited; if incorrect or incomplete information is received, the member's accreditation could be jeopardized. **Providing the correct email address is imperative as this will be the main format for communicating with delegates.**

Provincial Commands will provide delegate lists to the Convention Credentials Committee by 5 July 2021.

Important: It is extremely important that only delegates accredited by their branch be permitted to take an active part in deciding matters of policy at a Dominion Convention. The Convention Credentials Committee does not wish to turn away any properly accredited delegate; neither does the committee wish to permit unauthorized persons to vote on matters of Legion policy.

5. VOTING AND PROXIES

Only accredited delegates may vote at convention (Section 914). Each delegate will have one vote; when an election ballot vote is required, however, proxies may be used.

- Any delegate, accredited by the branch of which he is a member, may carry, in addition to his own credentials, up to four proxy credentials. These proxies may be from any branch or branches within his own Provincial Command (Section 911).
- Proxies must be registered by 5 July 2021 and may only be used when an election ballot vote is required (Section 912).
- Every proxy, to be valid, shall include a credential certificate naming the delegate entitled to register such proxy (Section 913).

A branch that wishes to be represented by proxy must complete a Credential Certificate in order that the delegate designated as the holder of the proxy can make use of the vote(s) at their disposal. Strict attention to this requirement will prevent delay and possible disappointment when credentials are being examined by the Convention Credentials Committee.

Important: In order for a delegate to carry proxies, the person must be an accredited delegate of their own branch.

6. REGISTRATION PROCESS

The registration process will close on 5 July 2021.

Delegates will be registered on-line once the credential certificates are received. Upon receiving the credential list from each Provincial Command an email will be sent to each delegate directing them to go to <https://www.legion.ca/2021convention> for payment of the registration fee. Once paid each delegate will receive a code via the email address provided to enable access to the Convention on-line platform.

Those that wish to register as an observer will have to contact the Dominion Command Supply department by phone at 1-888-301-2268.

All payments are by Visa, Visa Debit, Mastercard or Debit Mastercard.

7. REGISTRATION FEES

The fees, payable only at the time of registration, are:

Delegate: \$30

Observer: \$10

8. RESOLUTIONS

Resolutions to be dealt with at convention:

- shall be submitted from a branch through the respective Provincial Command (Subsection 919.a).
- may be submitted by a branch or branches, command or standing committee of Dominion Command (Subsection 919.b).
- must be received at Dominion Command at least 112 days prior to the opening of the convention (Subsection 919.c).

Deadline for receipt of resolutions at Dominion Command was **24 April 2021**.

Late resolutions: Resolutions received **after 24 April 2021** will be considered as Late Resolutions. Late resolutions will be referred to the Dominion Executive Council meeting prior to the Dominion Convention. Only those resolutions considered urgent will be presented to the convention for consideration; resolutions deemed not to be urgent will be returned to the respective Provincial Command following the Dominion Convention.

Brought Back Resolutions: In the event that any committee reporting to the convention does not concur in or does not report on any resolution duly submitted for its consideration, any accredited delegate may, subject to the following conditions, request that such resolution emanating from within his own command be presented to the convention:

- i. The request has the support of a majority vote of the caucus from that delegate's command, such majority support to be proved by a written certificate to that effect, signed by the president of the command or the chairman of the caucus.
- ii. The request to introduce such resolution has been submitted in writing, on a form provided by Dominion Command.
- iii. The request shall be submitted to the Convention Chairman not later than – **3:00 PM 14 Aug 2021**.

Important: Branches are to ensure that all resolutions are submitted prior to the deadline established by their respective Provincial Command. Allowance must be made for the length of time mail takes in transit.

9. QUESTIONS CONCERNING REPORTS & RESOLUTIONS

During the presentation of reports and resolutions there will be a limited amount of questions that can be submitted in writing online while the report is in progress. The preferred method is to submit your questions beforehand to Dominion Command via email at Convention2021@legion.ca. Once received these questions will be forwarded to the applicable Chairman to respond upon completion of the report or resolution as per the on-line schedule.

10. CANDIDATES FOR OFFICE

Nominations for the offices of Dominion President, Dominion First Vice President, Dominion Vice President (x3), Dominion Treasurer and Dominion Chairman shall proceed as follows:

- All nominations for office must be received at Dominion Command by **16 July 2021 at 4:00 PM**. Send to Convention2021@legion.ca
- All nominations for office will be forwarded to Dominion Command using the form located at <https://www.legion.ca/2021convention>
- Confirmed nominations will be posted on the Convention website. A picture and bio of those nominated will be posted if provided by the person running.
- Those confirmed for running for office will have two chances to speak to the electorate:
 - By making arrangements with each Command Caucus who will be meeting by Zoom on the afternoon of 13 August 2021; and
 - Prior to the actual election you will be given 2 minutes to speak on the Convention platform.

11. CONTACT INFORMATION

The information contained in this Convention Call is subject to change. Please ensure that you go to the 2021 Convention Home Page for up to the minute updates and notifications: <https://www.legion.ca/2021convention>.

Questions can be directed to Dominion Command through:

- Email – Convention2021@legion.ca
- Phone – Toll free 1.855.330.3344

12. SIGNIFICANT TIMINGS

For information:

- Resolutions to Dominion Command 24 April 2021
- Brought Back Resolutions By 3:00 PM 14 August 2021
- Convention Schedule Dates 13-15 August 2021
Start 10:00 AM daily Eastern Standard Time
- Nominations for Office By 4:00 PM 16 July 2021
- Registration Closed Registration will close on 5 July 2021

13. VIRTUAL CONVENTION REQUIREMENTS

E-Mail: In order to successfully register and participate in the 2021 Dominion Convention on-line you must **ensure that you provide the correct email address** as this will be the main point of contact for registration and access to the Convention site. Remember that sometimes when getting a response to your email ensure you check your "Junk" folder as replies may have ended up in that location.

Internet Browser: For the Legion's Dominion Convention virtual edition **you will need to use the Internet browser Google Chrome**. If you do not currently use this browser, go to the following site to download: <https://www.google.com/chrome/>.

Internet Speed: Your internet download speed should be at minimum 5 megabits per second. This download speed (i.e., ability to receive) should ensure you receive uninterrupted flow of the Convention platform. If in doubt you can check your speed by going to a "test internet speed" site or you can use <https://fast.com/>.

2021 PROGRAM

FRIDAY, 13 AUGUST 2021

TIME	ACTIVITY
1000 hrs	Convention Platform - System Goes Live
1005-1015 hrs	Introduction/Explanation of the Site
1015 - 1050 hrs	Questions on the site as required
1100-1145 hrs	Workshop 1: Communications
1200-1245 hrs	Workshop 2: Homeless Veterans
1300-1345 hrs	Workshop 3: Membership: What's New!
1400-1445 hrs	Workshop 4: Member Rewards
1500 hrs	Confirm Nominations for all Elected Positions
1510 hrs	Voting & Election Process Introduction
1700 hrs	Command Caucuses/ TVS meeting/ OSI Special Section meeting. By Zoom. <ul style="list-style-type: none">• Election Nominees to arrange with Provincial Executive Directors for login to Zoom caucuses

SATURDAY, 14 AUGUST 2021

TIME	ACTIVITY
1000 hrs	Opening Ritual – President’s Address
1005 hrs	Queen’s Response to Loyalty Resolution (GG Welcome - TBC)
1010 hrs	Procedures Report and Chairman’s Remarks
1015 hrs	Message by PM and/or Minister VAC - TBC
1025 hrs	Grand President’s Report
1045 hrs	Dominion President’s Report
1105 hrs	Message from 2020/2021 National Silver Cross Mother
1110 hrs	Resolutions Committee Report
1115 hrs	Credentials Report
1120 hrs	Confirm Nominations for all Elected Positions
1130 hrs	Election of Dominion President Election of 1 st Vice President – Time allowed for nominees to address convention (2 mins live)
1200 hrs	Announce Election Results. Confirm Vice President Nominations
1210 hrs	<ul style="list-style-type: none"> • Election of Vice Presidents • Election of Dominion Treasurer • Election of Dominion Chair Time allowed for nominees to address convention (2 mins live)

1300 hrs	DEC Report & Resolutions
1320 hrs	Verbal Committee Reports & Resolutions (20 mins each) <ul style="list-style-type: none"> • Dominion Treasurer • Centennial • Membership
1420 hrs	Message from CDS
1425 hrs	Verbal Committee Reports & Resolutions (20 mins each) <ul style="list-style-type: none"> • Veterans, Service and Seniors • Poppy and Remembrance
1505 hrs	Message from American Legion
1510 hrs	Verbal Committee Reports & Resolutions (20 mins each) <ul style="list-style-type: none"> • Sports • Public Relations • Ritual and Awards

SUNDAY, 15 AUGUST 2021

TIME	ACTIVITY
1000 hrs	National Executive Director's Report
1020 hrs	Verbal Committee Reports & Resolutions (20 mins each) <ul style="list-style-type: none"> • Defence and Security • Constitution and Laws
1100 hrs	Legion National Foundation Intro
1105 hrs	Legion National Foundation
1120 hrs	Message from The Royal British Legion
1125 hrs	Verbal Committee Reports (15 mins each) <ul style="list-style-type: none"> • Veterans Consultation Group • Going Forward
1200 hrs	Verbal Committee Report & Resolutions <ul style="list-style-type: none"> • Canvet
1220 hrs	Verbal Committee Reports (15 mins each) <ul style="list-style-type: none"> • TVS • OSI
1250 hrs	Message from RCEL
1255 hrs	RCEL Report and Confirmation of donations made
1315 hrs	Verbal Committee Reports (10 mins each) <ul style="list-style-type: none"> • Governance Committee • Centenary Committee
1325 hrs	Brought Back Resolutions

1400 hrs	<ul style="list-style-type: none">• Installation Ceremony Senior Elected Officers• President's Address
1430 hrs	Closing Ritual



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